**NATIONAL TRUST**

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**FOR THE WELFARE OF PERSONS WITH AUTISM, CEREBRAL PALSY**

**MENTAL RETARDATION & MULTIPLE DISABILITIES**

**(MINISTRY OF SOCIAL JUSTICE & EMPOWERMENT, GOVT. OF INDIA)**

**16-B, BADA BAZAR ROAD, OLD RAJINDER NAGAR, NEW DELHI- 110 060.**

**SCHEDULE –24 : FORMING PART OF BALANCE SHEET AS AT 31ST MARCH 2021**

SCHEDULE 24 – SIGNIFICANT ACCOUNTING POLICIES :

* 1. **ACCOUNTING CONVENTION:**

The financial statements are prepared on the basis of historical cost convention, unless otherwise stated and on theaccrual method ofaccounting.

* 1. **INVENTORY VALUATION**
  2. Stores and Spares, if any, are valued at cost.
  3. Raw materials, semi-finished goods and finished goods are valued at lower of cost and net realizable value. The costs are based on weighted average cost. Cost of finished goods and semi-finished goods is determined by considering material, labour and related overheads.
  4. **INVESTMENTS**
  5. Investments classified as “long term investments” are carried at cost. Provision for decline, other than temporary, is made in carrying cost of such investments, if any.
  6. Investments classified as “Current” are carried at lower of cost and fair value. Provision for shortfall on the value of such investments is made for each investment considered individually and not on a global basis, if any.
  7. Cost includes acquisition expenses like brokerage, transfer stamps.
  8. **EXCISE DUTY**

Liability for excise duty in respect of goods produced by the entity, other than for exports, is accounted upon completion of manufacture and provision is made for excisable manufactured goods as at the year end, if any.

**5. FIXED ASSETS**

5.1 Fixed Assets are stated at cost of acquisition inclusive of inward freight, duties and taxes and incidental and direct expenses related to acquisition. In respect of projects involving construction, if any, the related pre-operational expenses (including interest on loans for specific project prior to its completion), form part of the value of the assets capitalized.

5.2 Fixed Assets received by way of non-monetary grants (other than towards the Corpus Fund), are capitalized at values stated, by corresponding credit to Capital Fund/ Reserve.

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**6. DEPRECIATION:**

Depreciation on the assets has been provided at the rates prescribed by the Income Tax Act on the block of Assets as at the close of financial earlier. During the year, a sum of Rs.3,69,622/- (Schedule-8) has been written off to Income & Expenditure on this account.

**7. MISCELLANEOUS EXPENDITURE:**

Deferred revenue expenditure, if any, is written off over a period of 5 years from the year it is incurred.

**8.**  **ACCOUNTING FOR NIRAMAYA-HEALTH INSURANCE SCHEME :**

Accounting for expenditure incurred on “Niramaya” and revenue recovered on account of fee etc. is recorded in common ledger account namely “Health Insurance Scheme” under the head Programme and Projects. However, the total expenditure incurred on the scheme is shown under Programme & Projects vide Schedule-22 and the fee recovered during the year is shown as income under “Income from Fees/Subscriptions” vide Schedule-14.

**9. GOVERNMENT GRANTS/SUBSIDIES :**

9.1 Government grants of the nature of contribution towards capital cost of setting up projects, if any, are treated as Capital Reserve and Grants in respect of specific fixed assets acquired are shown as a deduction from the cost of the related assets.

9.2 Other Government grants are accounted for as Income under the head Grants/Subsidies/Sponsorships as per Schedule-13.

# 10. FOREIGN CURRENCY TRANSACTIONS :

* 1. Transactions denominated in foreign currency are accounted at the exchange rate prevailing at the date of transaction.
  2. Current assets, foreign currency loans and current liabilities are converted at the exchange rate prevailing as at the year end and the resultant gain/loss is adjusted to cost of fixed assets, if the foreign currency liability relates to fixed assets, and in other cases is considered to revenue.

1. **LEASE :**

Lease rentals are expensed with reference to lease terms.

1. **RETIREMENT BENEFITS :**

12.1 Additional provision on account of Gratuity payable to employees on their retirement/cessation of service has been provided for in accounts for the year ending on 31.3.2021. In addition, the provision for Leave Encashment is also made in accounts for the year ending on 31.3.2021.

12.2 Consequent upon introduction of new Contributory Pension Scheme, the provision for pensionary benefits is being made regularly and is being deposited with P.F.R.D.A. accordingly.

**Accounts officer Chief Executive Officer**

**NATIONAL TRUST**

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**SCHEDULE – 25 : FORMING PART OF BALANCE SHEET AS AT 31ST MARCH 2021**

SCHEDULE 25 – CONTINGENT LIABILITIES AND NOTES ON ACCOUNTS :

1. CONTINGENT LIABILITIES :
   1. Claims against the Entity not acknowledged as debts – Rs.\_\_Nil\_(Previous year Rs.\_Nil\_)
   2. In respect of :
   * Bank guarantees given by/on behalf of the Entity – Rs. \_\_Nil\_\_(Previous year Rs.\_Nil\_\_)
   * Letters of Credit opened by Bank on behalf of the Entity –Rs. \_Nil\_(Previous year Rs.\_Nil\_)
   * Bills discounted with banks Rs. \_Nil\_(Previous year Rs.\_Nil\_\_)
   1. Disputed demands in respect of :
   * Income Tax Rs. \_Nil\_\_\_(Previous year Rs.\_\_Nil\_\_)
   * Sales Tax Rs. \_Nil \_\_(Previous year Rs.\_\_Nil\_\_)
   * Municipal Tax Rs. Nil\_\_(Previous year Rs.\_\_Nil\_\_)
   1. In respect of claims from parties for non-execution of orders but contested by the Entity - Rs. \_Nil\_(Previous year Rs.Nil\_)
2. CAPITAL COMMITMENTS :

Estimated value of contracts remaining to be executed on capital account and not provided for (net of advances) Rs.Nil\_(Previous year Rs. Nil)

1. LEASE OBLIGATIONS :

Future obligations for rentals under finance lease arrangements for plant and machinery amount to Rs.Nil\_(Previous year Rs. Nil )

1. CURRENT ASSETS, LOANS AND ADVANCES :

In the opinion of the Management, the current assets, loans and advances have a value on realization in the ordinary course of business, equal at least to the aggregate amount shown in the Balance Sheet.

1. TAXATION :

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In view of there being no taxable income under Income-tax Act 1961, no provision for Income tax has been considered necessary.

1. FOREIGN CURRENCY TRANSACTIONS :
   1. Value of Imports Calculated on CIF Basis : Current Year Previous Year
   * Purchase of finished goods - -
   * Raw materials and components (including in transit) - -
   * Capital Goods - -
   * Stores, Spares and Consumables - -
   1. Expenditure in foreign currency: Nil Nil
      1. Travel
      2. Remittances and interest payments to Financial Institutions/banks in foreign currency
      3. Other Expenditure:
   * Commission on Sales
   * Legal and Professional Expenses
   * Miscellaneous Expenses
   1. Earnings:

Value of Exports on FOB basis Nil Nil

1. REMUNERATION TO AUDITORS:

As Auditors for Current Year Previous Year

* + Taxation matters 0.00 0.00
  + Management services 0.00 0.00
  + Certification by C.A.G. Rs 1,67,180.00 Rs.1,47,255.00
  + Others 0.00 0.00

1. Corresponding figures for the previous year have been regrouped / rearranged, wherever necessary.
2. Schedules 1 to 25 are annexed to and form an integral part of the Balance Sheet as at 31st March 2021 and the Income and Expenditure Account for the year ended on that date.

**Accounts officer Chief Executive Officer**